

ROLE DESCRIPTION	
<b>Role Title:</b>	Trustee for Foundation for Professionals in Services for Adolescence
<b>Role Purpose:</b>	To participate in the work of the Foundation to meet its obligations to training of the appropriate workforce in line with the foundations guidelines and objectives and comply with the regulations set out by the Charity Commission.
<b>Reports to:</b>	The Chair of the Foundation.
LOCATION	
<b>Predetermined locations:</b>	Meetings and locations are set on an annual basis. Expenses are paid to cover travel and accommodation if required.

**What are the benefits of this volunteer activity?**

- 1) To allocate the Foundations Funds in line with its aims and objectives to increase the skill of the workforce working with adolescents
- 2) To ensure that applications are reviewed within the Foundations own guidelines and funds are allocated on an equitable basis
- 3) Participation in the governance arrangements of the Foundation to maintain the Foundations reputation as a registered Charity
- 4) To network at appropriate events /venues to promote the work of the Foundation

**What are the benefits of this volunteer activity for me as a volunteer? The opportunity to:**

- 1) To network nationally and internationally with practitioners within the speciality
- 2) To gain experience of committee processes and enhance your CV
- 3) To have the satisfaction of contributing to the career development of the workforce
- 4) To gain an understanding of the work of a national charity and the relationship with the charity commission

**Tasks:**

- 1) To attend and participate in Committee Meetings, Trustees are expected to attend at least 50% of meetings.
- 2) To respond to emails in between meetings
- 3) To participate in teleconferences when required
- 4) To read and comment on applications prior to meetings and other documents as required

**Training:**

- 1) A meeting with the chair as an introduction and induction to the Foundation
- 2) No formal training required